



JOB APPLICATION

PERSONAL INFORMATION

FIRST NAME	MIDDLE INITIAL	LAST NAME	
PHONE	SOCIAL SECURITY NO.	DATE	
EMAIL		DATE OF BIRTH	
ADDRESS	CITY	STATE	ZIP

EMPLOYMENT

POSITION APPLYING FOR	LOCATION APPLYING FOR	DATE AVAILABLE																								
ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> YES <input type="checkbox"/> NO		ARE YOU WILLING TO TRAVEL? <input type="checkbox"/> YES <input type="checkbox"/> NO																								
DAYS AND HOURS AVAILABLE		EMPLOYMENT DESIRED																								
<table border="1"><thead><tr><th>DAY</th><th>MON</th><th>TUE</th><th>WED</th><th>THU</th><th>FRI</th><th>SAT</th><th>SUN</th></tr></thead><tbody><tr><td>FROM</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>TO</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	DAY	MON	TUE	WED	THU	FRI	SAT	SUN	FROM								TO								<input type="checkbox"/> PART-TIME <input type="checkbox"/> FULL-TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> TEMPORARY	
DAY	MON	TUE	WED	THU	FRI	SAT	SUN																			
FROM																										
TO																										
HOW WERE YOU REFERRED TO ACTION LAUNDRY?																										

EDUCATION

HIGH SCHOOL	LOCATION	DATES ATTENDED	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO
TRADE SCHOOL	LOCATION	DATES ATTENDED	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO
COLLEGE	LOCATION	DATES ATTENDED	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO
GRADUATE SCHOOL	LOCATION	DATES ATTENDED	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO

MILITARY SERVICE

SERVICE BRANCH	TECHNICAL SPECIALIZATION	RANK ATTAINED
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PREVIOUS EMPLOYMENT

EMPLOYER #1	DATES EMPLOYED	POSITION
PHONE	LOCATION	PAY
JOB DUTIES	REASON FOR LEAVING	

EMPLOYER #2	DATES EMPLOYED	POSITION
PHONE	LOCATION	PAY
JOB DUTIES	REASON FOR LEAVING	
EMPLOYER #3	DATES EMPLOYED	POSITION
PHONE	LOCATION	PAY
JOB DUTIES	REASON FOR LEAVING	
HAVE YOU PREVIOUSLY WORKED FOR ACTION LAUNDRY? <input type="checkbox"/> YES <input type="checkbox"/> NO	HAVE YOU PREVIOUSLY APPLIED FOR ACTION LAUNDRY? <input type="checkbox"/> YES <input type="checkbox"/> NO	
MAY WE CONTACT YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	MAY WE CONTACT YOUR PAST EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	

REFERENCES	
NAME	PHONE
COMPANY	LOCATION
NAME	PHONE
COMPANY	LOCATION

EMERGENCY CONTACT		
FIRST NAME	LAST NAME	RELATION
PRIMARY PHONE	SECONDARY PHONE	

LEGAL	
Are you a U.S. citizen or do you have a legal right and necessary documents to work in the U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(Identity and employment eligibility of all new hires will be verified as required by the Immigration reform and Control Act of 1986).</i>	
Were you ever discharged by any company? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, give the name of company(ies).
If yes, state reason for discharge.	
Have you ever been convicted of a crime other than a minor traffic violation? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(The existence of a criminal record will not automatically disqualify you from the job for which you are applying. You are not obligated to discuss sealed or expunged records of conviction or arrest nor will such information be asked of you or considered in employment decision).</i>	
If yes, explain offense and final disposition.	
<p>Except as permitted by the Michigan Civil Rights Commission (MCRC) Rules or by federal law, these statutes make it unlawful for Action Laundry to ask questions, orally or in writing, that elicit information, try to elicit information, or express a preference on the basis of race, color, religion, national origin, age, sex, height, weight, marital status, or disability of a prospective employee. These laws are not intended to interfere with Action Laundry's right to hire qualified persons; rather, they prevent characteristics which are not job-related (such as race, sex, marital status, etc.) from influencing the selection process Action laundry is an equal opportunity employer.</p> <p>I understand that, with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, education background, credit record and/or criminal history, subject to applicable federal, state, and/or local laws. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate termination. I understand, also, that I am required to abide by all rules and regulations of Action Laundry. I understand and agree that, if employed, the employment will be "at will" that is, either I or Action Laundry may terminate the employment relationship at any time, for any reason, or for no reason. I understand that receipt of this application by Action Laundry does not imply employment and that this application and/or any other Action Laundry documents are not contracts of employment.</p>	
TODAY'S DATE	APPLICANT'S SIGNATURE